



## JOB POSTING

<b>POSITION TITLE:</b>	<b>Associate Golf Professional</b>
<b>DEPARTMENT:</b>	<b>Golf Operations</b>
<b>COURSE:</b>	<b>Country Hills Golf Club</b>
<b>REPORTS TO:</b>	<b>Head Golf Professional</b>
<b>JOB TYPE:</b>	<b>Full Time</b>
<b>APPLICATION DEADLINE:</b>	<b>January 15, 2025</b>
<b>START DATE:</b>	<b>Flexible</b>

### ***About Country Hills Golf Club***

Country Hills Golf Club is the only 36-hole facility within Calgary city limits and is only 20 minutes from downtown and less than 15 minutes from the airport. The Club is easily accessible by way of Beddington Trail, Country Hills Boulevard, and Stoney Trail. Country Hills is a private, member-owned golf club. The two courses at Country Hills provide distinct and exciting golf experiences.

### **The Talons**

The first Thomas McBroom design in Alberta features five lakes and the meandering Nose Creek which adds beauty and intrigue to your shot-making strategies.

### **The Ridge**

In contrast to the rugged appearance of the talons course, the Ridge course, designed by Dave Bennett, offers a more park-like setting with trees and manicured turf as the aesthetic focus. The upper nine presents panoramic views from the cliff tops. The lower nine is influenced by the rising cliffs and Nose Creek that will challenge your game to an incredible finish.

### **Members**

Country Hills Golf Club offers outstanding amenities in a relaxed and casual atmosphere. Members find the club to be a place of choice for both business meetings and social entertaining. Whether it is a round of golf, or dinner and drinks in our clubhouse, we provide Members and their families an extension of their own home. Our active and fun-filled social calendar encourages Members to spend time at the Club and create new relationships. Over the years, the club has developed a true feeling of camaraderie among its Members and staff.

### ***Our Mission:***

To promote an engaging culture of family and friends with remarkable golf and social experiences for everyone.



## **POSITION OBJECTIVE**

Reporting to the Head Golf Professional, the Associate Professional will play an active role in executing the successful and efficient operation of our golf department. The successful candidate will be personable, professional, possess excellent communication skills, and will be member-focused with firsthand experience in delivering remarkable service.

## **STRUCTURE**

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**Reports to:** Head Golf Professional

## **DUTIES AND RESPONSIBILITIES**

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- Present the highest standard of professionalism for our team of golf professionals and supporting golf services staff to follow.
- Ensure that all members and guests are greeted and welcomed in a professional and courteous manner.
- Assist in organization and execution of golf activities including, but not limited to member events/tournaments, member leagues, corporate/charity events, winter golf simulators, lesson programs, and the tee-time reservation system.
- Establish and maintain responsibility for the cleanliness and appearance of the Golf Shop, storage areas, and merchandise displays.
- Ability to tactfully enforce and maintain club policies to promote an excellent environment for members.
- Assist Head Professional as required and perform other duties and special projects as assigned.
- Play golf with members and teach lessons.
- Represent the Club in PGA of Canada tournaments and pro-ams as time allows.
- Continuous education towards improving as a golf professional.

## **REQUIRED SKILLS, KNOWLEDGE AND ABILITIES**

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### **Technical Skills and Knowledge**

- Experience teaching golf with a desire and capacity to be an active instructor.
- Retail sales experience with a genuine entrepreneurial approach.
- Club fitting and club repair knowledge and experience.
- Experience and proficiency with Northstar Club Software, ForeTees, Golf Genius, Club Car Visage software are assets.

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## Abilities

- An outgoing, gregarious personality.
- A relationship builder.
- Plays golf at a high level.
- Member in good standing with the PGA of Canada.

## WORK CHARACTERISTICS

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### Work Characteristics

- Leadership desire and capability.
- Strong communication and customer service skills.
- Team player who wants to be involved in all aspects of Pro Shop operations.
- Strong communication and customer service skills.
- Highly organized, efficient, and detail-oriented.
- Problem-solving ability and focused on continually improving the member experience.

## KEY PERFORMANCE INDICATORS

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- Maintaining established service standards.
- Show growth and improvement within any assigned program. Examples include ladies, juniors, seniors, men's night, etc.
- Improving Member survey benchmarks.
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### Our Core Values

- **Live** our Values
  - **Service**
  - **Quality**
  - **Accountability**
  - **Respect**
  - **Community**
  - **Camaraderie**

## COMPENSATION

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- Competitive monthly salary commensurate with experience (\$5,000 - \$5,500 per month)
- Year Round Position
- 100% of lesson revenue

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## **BENEFITS**

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- PGA of Canada Dues Paid
- Benefits Program available after 3 months
- Meal Program
- Playing Privileges
- Equipment Package
- Clothing Allowance
- Continued Professional Development
- Tournament entry fee allowance

The Country Hills Golf Club is an equal opportunity employer and is committed to creating an accessible and inclusive organization as well as providing barrier-free and accessible employment practices in compliance with relevant legislation. Should you require Code-protected accommodation through any stage of the recruitment process, please make them known when contacted and we will work with you to meet your needs. Disability-related accommodation during the application process is available upon request.

**Please send your resume and cover letter to:**  
**Head Professional, Lance Barber | email: [lance.barber@countryhills.ab.ca](mailto:lance.barber@countryhills.ab.ca)**  
**Posting closes January 15, 2025**

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