



# Sturgeon Valley Golf & Country Club

## Assistant Professional

25114 Sturgeon Road, Sturgeon County AB, T8T 1S6 – 7809736705 – [www.sturgeonvalleygolfclub.com](http://www.sturgeonvalleygolfclub.com)

### ***Welcome to Sturgeon Valley Golf & Country Club***

Where Friends Meet & Friendships Grow. Located in Sturgeon County, just a short drive from St. Albert and Edmonton, our semi-private course has been the preferred destination for over 60 years, offering a championship experience on a course designed by Bill Robinson in 1960. We are committed to excellence and the enjoyment of our members and guests.

**To Learn More about Sturgeon Valley Golf & Country Club visit [www.sturgeonvalleygolfclub.com](http://www.sturgeonvalleygolfclub.com)**

### **Job Summary**

The Assistant Professional will work closely with the Head Professional to provide exceptional service to our members and guests, contributing to the success of daily operations, golf lessons, events, and retail operations. Sturgeon Valley Golf & Country Club values teamwork and is dedicated to fostering an inclusive environment where each team member plays a crucial role in creating great experience for our members.

### **Candidate Responsibilities**

The successful candidate will play a key role in delivering exceptional service to our members and guests, with responsibilities that include:

- Providing outstanding customer service to ensure a positive experience for all members and guests and ensuring accuracy of tasks
- Supervising and training outside services staff to maintain high standards of service
- Managing daily tee sheet operations, ensuring smooth scheduling and a seamless golfing experience
- Supporting the execution of club events, leagues, and corporate tournaments
- Overseeing the first tee and pace of play to maintain an efficient flow of the golf course
- Assisting with retail displays, sales, and custom club fitting to enhance the pro shop's offerings
- Promoting a clean, safe, and welcoming work environment for the entire team
- Assisting with club repairs and re-gripping

### **In 3 months, you'll have met these deliverables within your role as Assistant Professional:**

- Creating and carrying out junior programming to engage our young golfers
- Teaching member golf lessons and providing support for leagues and tournaments throughout the 2025 season
- Developed a solid grasp of merchandising, contributing to the success of the pro shop and course
- Support daily operational activities independently, ensuring smooth and efficient day-to-day operations of the course

## About Our Professional Team Compliment

At Sturgeon Valley Golf & Country Club, our team of 2-3 assistant professionals brings a diverse set of skills to the table. We are looking for a new team member who can integrate well into our collaborative environment, supporting co-workers and contributing to the overall operations of the course, from junior programming to tournaments, leagues, and daily operations.

## Qualifications

- PGA of Canada Membership in good standing
- Previous experience in a high-service-level semi-private or private club environment, with a focus on delivering exceptional member experiences
- Strong communication skills with the ability to engage and build relationships with members and colleagues effectively
- Experience with Jonas and Club Unity is an asset
- Experience with Golf Genius Software or similar software is highly preferred
- Exceptional attention to detail and organizational abilities
- A strong drive to advance their career in the golf industry

## Compensation

We offer a competitive salary range of **\$3200 - \$4000 per month**, based on experience, and offer **100% of lesson revenue**. In addition to the salary, we provide a variety of perks and benefits to enhance your overall experience at Sturgeon Valley Golf & Country Club:

- **Staff Uniform Package:** Look and feel your best with team logo attire for tournament days.
- **Equipment Package:** Receive an equipment package, subject to brand availability, to help you perform at your best.
- **PGA of Canada Dues Paid:** We take care of your PGA of Canada dues at the end of your term.
- **Staff Meal Program:** Enjoy meals while on shift – 2025/2026 Menu coming soon!
- We are committed to helping you grow in your career with access to **professional development and mentorship opportunities**.

## Employment Duration

Full-time, seasonal employment for 7-9 months.

## How to Apply:

**Application Deadline Date: March 21<sup>st</sup>, 2025 6:00pm**

Please forward your cover letter and resume to the confidential email of:

**ATT: Kris Zubiak**  
Head Professional  
Sturgeon Valley Golf & Country Club  
[headpro@svgcc.ca](mailto:headpro@svgcc.ca)



Thank you for your interest in joining our team at Sturgeon Valley Golf & Country Club. We are an equal opportunity employer and encourage candidates of all backgrounds to apply. **Only candidates selected for an interview will be contacted.**